

Used Uniform Consignor Instructions



DETAILS

DROP OFF

Tuesday, May 23
7:30am - 9:30am
Parish Hall

SALE

Wednesday, May 24
7:30am - 12:30pm
2:30pm - 3:30pm
Parish Hall

The Nitty Gritty

- Items must be in **GOOD CONDITION**. That means, no holes, no stains, and no discoloration. If your item is not in good condition, we will not attempt to sell it.
- Items should be clean.
- Items should be folded.
- If an item has been altered (hemmed or let-out), please make a note of that on the tag.
- We can **ONLY** accept and sell Dennis Uniforms. They **MUST** have a logo on the outside of the garment (pants and shorts only).
- PLEASE, PLEASE, PLEASE ... only attach your tag with a **SAFETY PIN**. No staples or straight pins. This is to protect the garment (and our fingers). If you need safety pins, we have lots and are happy to share. Just ask!

What's Next?

1. Complete the inventory sheet with item numbers, description, size, and price.
2. Attach a tag with a SAFETY PIN to the top right side of the garment. Please use the tag template provided.
3. Drop off your items and CHECK IN. Items must be dropped off at the Parish Hall on Tuesday, May 23, 2023, between 7:30 am - 9:30 am. If you are consigning, you must come in and check in your items.
- ★ 4. Unless otherwise indicated, PTO will keep your items for the next sale. Tags will remain on the garments and you will receive payment for those items.
5. If you wish to have your items returned, please indicate on your Consignor Info Sheet.

Items Not Accepted

- ★ LaRose Uniforms
- ★ Spirit Shirts
- ★ Socks
- ★ Non-Classroom approved Crusader Wear (ie: hoodies)
- ★ Activity Shirts or Uniforms for extracurricular activities (band, cheer, scouts, soccer, etc.)

Tagging Examples



Item #: 1
NAME: JONES
Item Description: SHORT SLEEVE GREEN POLO
Size: SMALL 7/8
Price: \$8

DONATION

Don't want to mess with all of it?

JUST DONATE!

Donate your items to the PTO. For your convenience, volunteers will be accepting your items on the drop off day. Great way to donate to our PTO!

**NO TAGS,
NO INVENTORY,
NO WORK!**

VOLUNTEER

Want to Help?

Contact
Katie Thompson
katiemaythompson@gmail.com
256-797-4097

PTO Used Uniform Pricing



UNISEX SHIRTS	
Short Sleeve Green/White	\$8
Short Sleeve Green DryFit	\$11
Long Sleeve Green/White	\$9
Short Sleeve Oxford (Grade 5th - 8th)	\$10
Long Sleeve Oxford (Grade 5th - 8th)	\$12
PE	
Cotton Shirt	\$3
Cotton Shorts	\$3
DryFit Shirt	\$6
OUTERWEAR	
Vest	\$13
Pullover Sweater	\$16
Cardigan Sweater	\$18
Crusader Sweatshirt	\$9
Nylon Jacket	\$12

BOYS	
Navy Shorts (Grade K5 - 4th)	\$9
Khaki / Navy Shorts (Grade 5th - 8th)	\$10
Navy Pants (Grade K5 - 4th)	\$12
Khaki / Navy Pants (Grade 5th - 8th)	\$12
GIRLS	
Plaid Jumper (Grade K5 - 4th)	\$19
Plaid Skort (Grade K5 - 4th)	\$18
Plaid Skirt (Grade 5th - 8th)	\$17
Plaid Shorts (Grade K5 - 4th)	\$13
Plaid / Khaki Shorts (Grade 5th - 8th)	\$13
Navy Pants (Grade K5 - 4th)	\$11
Navy / Khaki Pants (Grade 5th - 8th)	\$11
Peter Pan Blouse (Grade K5 - 4th)	\$8

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Used Uniform Consignment Info Sheet



Family Name: _____

(Make sure your family name is listed on all items dropped off for the sale)

Contact Name: _____

Oldest Child Name: _____ Homeroom Teacher: _____

Email: _____ Phone Number: _____

Mailing Address for Payment: _____

I would like my unsold items **KEPT** for the next sale

I would like my unsold items **RETURNED**

I would like to **DONATE** unsold items to St. John's PTO



We understand that some families may not want to stay and check in their items. If you would like to drop off, please ensure that you hand your items to a volunteer at check in with all appropriate paperwork. A volunteer will go through the items dropped off and review the inventory sheet. Please initial if you do not wish to check in your items.

_____ I would like the used uniform committee to check in my items and accept any changes or discrepancies found during the check in process.

For Committee Use Only

Number of items present at check in: _____

(Please note any discrepancies from the inventory sheet)

Number of items sold: _____

Total Sales: _____

Payment to be mailed (70%): _____

Used Uniform Consignment Inventory

<p>Item #:</p> <p>NAME:</p> <p>Item Description:</p> <p>Size:</p> <p>Price:</p>	<p>Item:</p> <p>NAME:</p> <p>Item Description:</p> <p>Size:</p> <p>Price:</p>
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