

St. John the Baptist Catholic School  
School Board Meeting  
April 10, 2017

**Attendance**

*In Attendance:* Mrs. Lewis (Principal), Alicia Detwiler (Chair), Ping Fang (Secretary), Ed Martinez (Member), Nikki Rohling (Member), Jennifer Farrell (Member), Sharon Maxwell (Pastoral Council Rep)

*Not in Attendance:* Father Phil O’Kennedy, Jason Canale, Brenda Villarreal, and Sarah Patterson

**Call to Order**

Alicia Detwiler called the meeting to order at 6:02 PM and led us in prayer.

**Chair Comment**

Alicia welcomed 8 perspective school board members and went through orientation presentation.

**Roll Call**

Introduction of 8 perspective school board members and current school board members.

**Minutes**

The February meeting minutes were offered for approval and Ed Martinez made a motion to accept the Meeting Minutes, and was seconded by Nikki Rholing, the **motion carried**.

**Reports**

*Public Relations Committee (Jennifer Farrell)*

Jennifer provided a written report prior to the School Board meeting. Open House is scheduled for March 23 and both Planning & Development Committee members will assist.

*Planning Committee (Ed Martinez)*

Ed Martinez provided a written report prior to the Board meeting. Planning Committee met on 2/16/2017. Committee reviewed SJS Board Constitution and noted areas of update. Exit Survey results were completed and a summary has been compiled. Committee lead will meet with Principal in March. Next Committee meeting is on 3/23/2017.

Development Committee (Jason Canale)

Jason Canale provided a written report prior to the Board Meeting. No Development Committee meeting was held in February. Planning for The Newsletter continues.

Finance Committee (Alicia Detwiler)

Alicia provided a written report of the Finance Committee at the Board Meeting. The Finance Committee reviewed January 2017 P&L and Balance Sheet. Bank accounts were reconciled for January 2017. The Committee also reviewed St. John's tuition to other Catholic schools in the Diocese, no further action for this month. Potentially considering a summer project with excess funds after reserve account can be replenished.

PTO Report (Sarah Patterson)

No Update.

Pastoral Council Report (Sharon Maxwell)

No Update.

Principal Report (Sherry Lewis)

Mrs. Lewis provided a written report prior to the meeting. She opened her report with an update on the enrollment numbers. Student recruitment will be a focus in coming months, Open House could be an opportunity to recruit more students for upcoming school year. Playground has suffered much erosion of mulch with rain, it is closed at the present time.

**Old Business**

Family FAITH Night

Alicia mentioned the next Family FAITH Night is scheduled for May.

Family SERVICE Day

Jason Canale mentioned the next Family SERVICE Day is scheduled for 4/1.

**New Business**

Constitution Review

Alicia reviewed inputs from the Executive Committee with the School Board with suggested changes. Several points were discussed and changes were made to the current SJS Board Constitution. Alicia will provide the final version for approval in the next meeting.

### Annual Survey

Alicia will send out annual surveys to each school board member.

### **Upcoming Key Dates & Announcements**

- SJS Board Executive Committee Meeting - Monday, March 27
- Family SERVICE Day – Saturday, April 1
- SJS Board Meeting – Tuesday, April 4

### **Adjournment**

The meeting was adjourned at 7:18 PM, with a prayer led by Alicia.