

St. John the Baptist Catholic School
School Board Meeting
March 6, 2017

Attendance

In Attendance: Mrs. Lewis (Principal), Alicia Detwiler (Chair), Jason Canale (Vice Chair), Ping Fang (Secretary), Ed Martinez (Member), Nikki Rohling (Member), Jennifer Farrell (Member), Sarah Patterson (PTO Rep), Sharon Maxwell (Pastoral Council Rep), Mrs. Brenda Villarreal (Assistant Principal)

Not in Attendance: Father Phil O'Kennedy

Call to Order

Alicia Detwiler called the meeting to order at 5:58 PM and led us in prayer.

Chair Comment

Alicia made mention of K4, K5, and GALA were very successful and thank all the volunteers for their assistance. Alicia also reminded everyone that next SJS Board meeting will include the perspective members.

Roll Call

No guests in attendance.

Minutes

The February meeting minutes were offered for approval and Jason Canale made a motion to accept the February Meeting Minutes, and was seconded by Ed Martinez, the **motion carried**.

Reports

Public Relations Committee (Jennifer Farrell)

Jennifer provided a written report prior to the School Board meeting. Discover St. John's K4 and K5 event was a success. Name changed was helpful. Great team work made this possible. Kids from St. Johns made thank you cards for visiting families with kids. Jennifer also made suggestions with possible recruitment efforts such as HMPSA and Hogan Family Y.

Planning Committee (Ed Martinez)

Ed Martinez provided a written report prior to the Board meeting. Planning Committee met on 1/24/2017. Exit Survey results were reviewed and summarized in a presentation. Committee lead will schedule pre-meeting with Principal in March before the Exit Survey results are shared at the April SJS Board meeting. Next Planning Committee meeting is on 2/16/2017.

Development Committee (Jason Canale)

Jason Canale provided a written report prior to the Board Meeting. No Development Committee meeting was held in January. Planning for The Newsletter continues, still targeting release during Catholic Schools week. Next meeting is scheduled for 2/16/2017.

Finance Committee (Alicia Detwiler)

Alicia provided a written report of the Finance Committee at the Board Meeting. The Finance Committee discussed the budget during January meeting and bank accounts were reconciled for December.

PTO Report (Sarah Patterson)

Sarah provided a written report of the PTO Committee prior to the Board Meeting. Used uniform sale is scheduled for 5/23 and 5/24. Last PTO meeting is 5/2/2017, announcement for 3 positions will be made during the meeting for President, Vice President, and Secretary.

Pastoral Council Report (Sharon Maxwell)

Join meeting for Pastoral Council, Finance Council, and School Board will be held on 2/27/2017.

Principal Report (Sherry Lewis)

Mrs. Lewis provided a written report prior to the meeting. She opened her report with an update on the enrollment numbers. Student recruitment will be a focus in coming months, several options were discussed. Faculty In-Service day is on 2/20/2017, Diocesan meeting in Cullman. Mrs. Lewis also made an announcement that SJB will join the Alabama High School Athletic Association for the 2017-2018 school year.

Old Business

Family FAITH Night

Jason Canale mentioned the survey result is in but it still needs to be compiled. Next Family FAITH Night is scheduled for 5/4/2017.

Family SERVICE Day

Jason Canale mentioned the next Family SERVICE Day is scheduled for 4/1/2017 and he will get with PTO on the mulch.

Member Recruitment

Alicia mentioned School Board recruitment will appear in the Parish bulletin, Newsletter, and GALA.

New Business

Constitution Review

Alicia provided a hard copy of the Constitution, she asked each Board Member to review the content and made suggestions to the modification. Final review and approval of the Constitution will happen during the March School Board meeting.

Executive Session

AHSAA Update

Mrs. Lewis discussed with the School Board on the decision process in joining AHSAA for 2017-2018 school year.

Upcoming Key Dates & Announcements

- SJS Board Executive Committee Meeting - Monday, February 27 at 5:15
- Combined Meeting: School Board, Finance Council, and Pastoral Council, Monday, February 27 at 6:30 pm
- St. John's Gala - Saturday, February 11

Adjournment

The meeting was adjourned at 7:20 PM, with a prayer led by Alicia.